

**HOJA DE VIDA**

**PARA SOLICITUD DE EMPLEO**

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| Fecha | | | | | |
| Día |  | Mes |  | Año |  |

**Foto**

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| Perfil profesional (Describa brevemente sus competencias profesionales) |
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| **Nombres** | | | **Apellidos** | | | |
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| **Dirección de domicilio** | | | **Ciudad** | | | |
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| **# Teléfono fijo** | | | **# Teléfono móvil** | | | |
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| **Correo electrónico** | | | **Nacionalidad** | | | |
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| **Edad** | **Fecha y lugar de nacimiento** | | | | | |
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| **Cedula de ciudadanía** |  | **Cedula de extranjería** | |  | **Nº de cedula** |  |

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| **Estado civil** | | | | | |
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| **Número de hijos** | | | | | |
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| **Estrato socio-económico** | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 |

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| **Trabaja actualmente** | | **Si** |  | **No** |  |
| **Nombre Empresa** |  | | | | |

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| **EPS** |  |
| **Pensión** |  |

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| **Tiene familiares actualmente en la Universidad EIA** | | | | |
| **Si** | **No** | **Nombres y apellidos** | **Cargo** | **Afinidad** |
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| **Educación Formal Superior** | | | **Fecha** |
| **Titulo** | | **Nombre de la Institución** | **Grado DD/MM/AA** |
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| Otro, cuál: |  | | |

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| **Idiomas** | **Nivel de idioma** | | | | | | **Nombre del Examen** | **Fecha del último examen de Certificación** |
|  | **Bajo** |  | **Medio** |  | **Alto** |  |  |  |
|  | **Bajo** |  | **Medio** |  | **Alto** |  |  |  |

Otro, cuál:

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| **Experiencia Laboral** | | | | |
| **Empresa** | | **Fecha** | | **Referencia - contacto** |
| **Inicio** | **Final** |  |
|  | |  |  |  |
| **Cargo:** | | | | |
| **Funciones y responsabilidades:** | | | | |
| **Motivo de retiro** |  | | | |

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| **Inicio** | **Final** |  |
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| **Experiencia Docente** | | | | |
| **Institución Educativa** | | **Fecha** | | **Referencia - contactos** |
| **Inicio** | **Final** |  |
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| **Funciones y responsabilidades:** | | | | |
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| **Referencias personales** | | |
| **Nombres y Apellidos** | **Contacto** | **Parentesco** |
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| **Contacto de personas cercanas a usted** | | |
| **Nombres y Apellidos** | **Celular/Teléfono** | **Parentesco** |
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Firma del aspirante.